

**COFFEY COUNTY HOSPITAL
BOARD OF TRUSTEES MEETING**

The Coffey County Hospital Board of Trustees met in regular session on June 25, 2018, in the Allen Woods II Conference Room. Board Members attending were: Judy Reese, Chair; Steve Hopkins, Vice-Chair; Jeff Clark; Rosemary Rich; Dennis Young; and JoAnn Osburn. Jodi Thomas attended by telephone. Employees attending were: Leonard Hernandez, CEO; Dr. John Shell, Chief of Staff; Melissa Hall, Chief Nursing Officer; Jim Van Hoet, Chief Financial Officer; Theresa Thoele, Vice President of Human Resources; Samantha Kuhlmann, Medical Practice Administrator; Stacy Augustyn, Chief Quality and Compliance Officer; Tracy Campbell, Marketing Director; Juanita White, Controller; and Terri Tweedy, Executive Assistant. Peter Allegre, Secretary; Craig Stukey, Treasurer; and James Higgins, Vice President of Ancillary Services were absent.

Chairperson Reese called the meeting to order at 6:30 p.m.

Reese led the Pledge of Allegiance.

Additions to the Agenda were: DNV-GL Survey update to the CEO Report and Executive Session for Non-elected Personnel.

Reese thanked Jim Van Hoet for his efforts during his employment with CHS.

Reese stated the list of accomplishments achieved during the first six months of 2018 was exceptional.

She praised Orio Rodriguez on his recent Employee of the Year award.

Campbell reported on the activity associated with the Community Assessment. She said a Mental Health Resource Team is being created and the County Commission has awarded a \$60,000 grant to help establish a coalition for this project. She suggested two people from be seated as board members for the team. Campbell was congratulated for the grant award.

Consent Agenda

There were no changes to the May 21, 2018 Minutes.

Dr. Shell gave the Medical Staff Report. Appointments and credentials were approved as stated on the Trustee agenda. The telemed practitioners are being credentialed for CHS.

Osburn gave the financial report.

May's Gross Revenue was \$3,474,894. Net Revenue was \$1,830,372.

Days in accounts receivable is 59.4. The goal is 45 days.

Expenditures in the amount of \$746,290.37 were approved. Osburn noted that expenditures are paid every Friday. Since there are five Fridays in June, expenditures will be higher than normal for June. The Accounts Payable is now mostly net 30 with a few accounts in the 45 day category.

The County Commission approved delaying the loan payment for one year.

A new Cash Collection Policy was presented and approved by the Committee.

White said the net revenue from the first 24 days of 340B utilization is \$45,238. This is from two pharmacies participating. Other pharmacies may be approached in the future and asked to participate.

Van Hoet spoke about the Charge Master review. The impact to gross revenue created by the changes to the top 150 CPT codes is \$3,177,611 and the net is \$280,188.

After consultation with BKD accountants, the committee approved removing the Nuance account from the Accounts Payable. The amount of the account is \$54,692.

The note held at Central National Bank is due in July. Coffey Health Foundation funds were used as collateral. The committee approved paying the note in full.

- Hopkins moved and Rich seconded the motion to approve the actions of the Board Committees, including expenditures in the amount of \$746,290.37, and the Medical Staff Credentials/reappointments per consent agenda. Motion carried.

Van Hoet left the meeting at 7:15 p.m.

CEO Report

Hernandez and Hall addressed the DNV-GL survey.

There was no new information to report about recruitment.

The May census for Sunset Manor was 22 of 30 for 73% Occupancy Rate and The Meadows is 26 of 26 for 100% Occupancy Rate.

There is nothing new to report about the Telemed contract.

Jim Stearman with Hoefler Wysocki has left the firm. A new representative will be assigned to be the lead on our Master Plan. This person will be on site in a couple of weeks.

- Osburn moved and Clark seconded the motion to reappoint Leonard Hernandez, CEO, to a 3 year term on the Fiber Board. Motion carried unanimously.

At 7:24 p.m. Reese dismissed staff members wishing to exit the meeting.

The meeting recessed for 5 minutes at 7:24 p.m. and reconvened at 7:29 p.m.

- Hopkins moved and Clark seconded the motion to enter into a 10 minute Executive Session at 7:29 p.m. with Leonard Hernandez, CEO, to discuss the finance department under the Non-Elected Personnel topic, with open session to resume at 7:39 p.m in Allen Woods II Conference Room. Motion carried.

Open session resumed at 7:39 p.m. in Allen Woods II Conference Room.

Hernandez left the meeting at 7:39 p.m.

Information, Other

Reese spoke about creating a 501(c)3 association and Rehab scheduling.

Hopkins commended Reese on her leadership.

The annual retreat may be scheduled the first week in October.

- Thomas moved and Young seconded the motion to adjourn the meeting at 7:50 p.m. Motion carried.

Peter Allegre, Secretary